

# Shaftsbury Cemetery Committee Meeting

Cole Hall

Wednesday, December 7, 2022

Present: Kathy Cardiff, Chair; Betsey Habberfield (arrived 9:10); Peggy Wilson; Neal Strong; Jen Holley, Cemetery Superintendent; Marlene Hall, Town Clerk, David Kiernan, Town Administrator

Members not present: Joe Herrmann

Kathy Cardiff called meeting to order at 9:00

## MINUTES

Minutes were presented from the October 5<sup>th</sup> meeting. Peggy motioned to accept minutes as presented (with one minor date change), Neal seconded. Motion passed 3-0-0.

## BUDGET

After some discussion, Neal motioned to accept the budget as presented, Betsey seconded. Motion passed 4-0-0.

## SUPERINTENDENT'S REPORT

**Corner Markers:** Jen stated that corner markers are very difficult to get (sometimes taking more than a year to come in) and they are difficult to install. A pinning system is available to purchase that would allow the marking of every plot in each cemetery. The board will discuss this in depth at the next meeting.

**Burials:** There has been 1 burial in Maple Hill since the last meeting. Barbara Watson. David will schedule a time when I can show the Select Board Cemify in the Spring.

### **Cemify Update:**

Cemify is continuing to go really well. I have done some big projects in my life but this really is the biggest. I really need to thank David for vetting and the Committee for approving Cemify, because this is really, really good software. I have been spending a lot of time in the administration area of the site making edits, and at the same time pulling up the changes on the public site – for hours at time and not once has it frozen or booted me out! That says something about the code – I'm impressed. I told the owner/developer (Jason Habing) how pleased I was with the system and that made him very happy also. We made a Great Choice going with them!

As far as headstone pictures – I think I will wait until spring to take anymore pictures. I have more than enough pictures to keep me busy all winter in Cemify in addition to Sorting the Individual Pictures into their Proper Directories in Cemetery Computer System by; Cemetery, Plot, and Lot. I have taken all the photos of every headstone in; Waite, Maple Hill, and Village, and started Center. Of course, I'm sure there will be some stragglers that I can get in the spring.

Fall cleanup was completed over the weekend with the completion of Village being the last to be cleaned up.

## OTHER BUSINESS

The roof in the small building at Grandview still need to be fixed. Dave will try to move that project up on the Road Crew to-do list. There is also a large limb that needs to be taken down there. The fence is being repaired and will be completed at no additional cost over the original estimate.

A post at Center was knocked down. There should be posts available to replace it.

The stone entryway at Center off of Tunic Road has been damaged. Dave will talk to road crew about repairs.

With no other business to come before the committee, Peggy made the motion to adjourn, Betsey seconded. Motion passed 4-0-0. Meeting adjourned at 10:00.

Next meeting is scheduled for Wednesday, April 4<sup>th</sup>, 2022 at 9:00am, upstairs at Cole Hall.

Respectfully submitted,  
Marlene Hall