

MINUTES OF THE SHAFTSBURY PLANNING BOARD
September 22, 2009
COLE HALL
SHAFTSBURY, VERMONT

Board Present: Chris Williams (acting Chair), Bill Pennebaker, Norm St.Onge
Board Absent: Craig Bruder, Bob Carter
Others Present: Tony Zazzaro (Zoning Administrator)

1. Call Meeting to Order:

Chairman Williams called the meeting to order at 7:06 PM.

2. Minutes:

Approval of prior meeting minutes was deferred to the meeting.

3. Old Business:

- i) Develop timeline for By-law revisions submittal: It is Mr. Williams opinion that we don't have a substantive enough package to warrant going thru the submittal process to the Selectboard. Mr. St.Onge feels that whatever we have it is the product of this years work and should be submitted before the Board tackles the heavier issues. It was decided to table this discussion until the full Commission is available to discuss this topic.

- ii) Building in the town right-of-way: The final language in the draft document was review the draft document was then dated "September 22, 2009" and Mr. Pennebaker offered to notify the Selectboard that this was the version being presented for consideration.
- iii) Appeal process language: Mr. Zazzaro informed the commission that administration and enforcement is referred to the By-laws and is controlled by state statute. No further action on the part of the commission is required.

4. Other Business:

- i) Highway access ordinance: Review of the draft document; Mr. Williams suggested that section F be stricken – this was agreed. Regarding liability, it was agreed to retain section A. The document should formalize the process that already happens; The property owner pays for the culvert, the town installs the culvert (at the towns expense). It is unclear which commission member owns the document, this needs to be resolved and the document updated.
- ii) Expanding VR district: This was a non-agenda item. Mr. Williams discussed the Lear & Howard properties as part of an expanded VR district. The discussion also raised the option of cluster zoning vs. VR district expansion and which may be a higher priority. The topic was tabled for when the full commission was present.

Mr. Pennebaker made a motion to adjourn. Mr. St.Onge seconded.

Meeting adjourned at 8:50 PM.

Respectfully submitted,

Norm St.Onge