

**MINUTES OF THE SHAFTSBURY WATER BOARD
AUGUST 3, 2009
COLE HALL
SHAFTSBURY, VERMONT**

Board Present: Lon McClintock, Bill Pennebaker, Cinda Morse

Board Absent: Wynn Metcalfe, Karen Mellinger; **Others Present:** Margaret Becker
(Town Administrator)

1. Call Meeting to Order:

Bill Pennebaker presided. He called the meeting to order at 6:30 PM.

2. Conflict of Interest Statement:

Mr. Pennebaker asked if any Board member had a conflict of interest with any topic on the agenda. None did.

3. Public Comments: There were no public comments.

4. Bid Award – Water Improvement Project

Selectmen noted bids received on July 23rd ranged from \$306,090 (Drilling Technologies) to \$567,125 (United Construction Corp.). Otter Creek Engineering, Project Manager, has reviewed bids and checked references for Drilling Technologies. It is OCE's recommendation that Drilling Technologies be awarded the bid as responsive and low bidder. Cinda Morse noted that without Drilling Technologies' bid the project would have been over-budget (inclusive of OCE's project management fees). Lon McClintock noted that one reference check had not been positive. The Board agreed that Otter Creek needs to be vigilant in its inspection of construction activities.

Lon McClintock made the MOTION to award the bid to Drilling Technologies for \$306,090. Cinda Morse seconded. The MOTION carried 3-0 in favor.

Cinda Morse inquired whether the Selectboard has to also vote to approve the bid award to Drilling Technologies. It was agreed that no – this was unnecessary. Cinda Morse also inquired whether the Water Board has bylaws.

5. Water Improvement Project – Construction Easements

Lon McClintock signed the Property Transfer Tax returns as backup for the Treasurer's issuance of checks (\$1,000 each) to compensate 5 landowners for easements as follows: Patricia Mae Stratton and Jacob Allen Smith; Nancy Bialek and Doris Bailey; Rodney Hall and Donna Hall; Brooke Pitely; Ruth O'Dell.

Lon McClintock made the MOTION to adjourn at 6:50PM. Cinda Morse seconded. The MOTION carried.

Respectfully Submitted, Margy Becker