

Town of Shaftsbury
Selectboard Regular Meeting
Minutes
Monday, April 16, 2012

Members Present: Lon T. McClintock (Chair), Karen Mellinger (Vice Chair), Billy Obenauer,

Members Absent: Craig Bruder, Carl Korman

Others Present: Margy Becker (Town Administrator), Sandra Mangsen (Recording Clerk), Mike Batchter, Bill Fisk, Gary Burgess, Mike Foley, Bob Geneslaw, Kathleen Geneslaw, Tom Huncharek. Jay Palmer, Phylis Porio, Joanne Race, Mitchell Race, Jeri Schoof, Rob Steuer

1. Call to Order

The Chairman called the meeting to order at 7:00 p.m.

2. Announcements

Karen Mellinger reminded the board and public of the upcoming Green-up Day, Hazardous Waster Day, and upcoming meetings.

3. Public Comments

There were none

4. Conflict of Interest Statement

There were no conflicts of interest with items on the agenda noted.

5. Treasurer's Report

a. Bill Fisk presented his treasurer's report, including a year-to-date report and cash-flow estimates for the remainder of the fiscal year. The chairman invited comments and questions from the Board. Bill Fisk reported on the operating transfers.

b. Banking Services. In order to ensure better control over the town's checking and reserve fund accounts, Bill Fisk proposed purchasing an ACH Block at a monthly cost of \$12.50 per account.

Motion. To authorize Bill Fisk to arrange for the ACH block on two accounts at cost of \$25 per month.

Moved by Karen Mellinger, seconded by Billy Obenauer. Carried, 3-0-0.

6. Road Foreman Report – Terry Stacy

Both Karen Mellinger and Billy Obenauer thanked Terry Stacy for his hard work. Terry Stacy reported on current road maintenance activities, after which the Chair invited comments and questions from the Board.

7. 2012 Town Officer Appointments

a. Planning Commission

Motion: To appoint Norm Gronning and David Spurr each to a three-year term on the Planning Commission, expiring in 2015.

Moved by Karen Mellinger, seconded by Billy Obenauer. Carried, 3-0-0.

b. Annual Appointments

MOTION: To confirm the following annual appointments of town officers:
Animal Control officer – Traci Mulligan
Bennington County Regional Commissioner – Craig Bruder
Emergency Coordinator – Jerry Mattison
Energy Coordinator – Ben Hulett
Road Commissioner – Terry Stacy

Moved by Karen Mellinger, seconded by Billy Obenauer. Carried, 3-0-0.

Fire Department

Motion: To ratify Fire Department's election of Joe Vadakin as Chief, Jay Coonradt as 1st Assistant Chief, and Mike Taylor as 2nd Assistant Chief, and appoint them to the stated positions for the coming year.

Moved by Karen Mellinger, seconded by Billy Obenauer. Carried, 3-0-0.

c. Trustee of Public funds

There have been no applications for positions as Public Trustee.

8. Development Review Board – Composition

Phylis Porio and Gary Burgess responded to questions from the Board about the composition and practices of the DRB.

Billy Obenauer reported on quorum requirements for Boards of various sizes and raised the possibility of moving to a Board consisting of five full-time members and two alternates, whose quorum requirements would be less stringent.

The members of the DRB in attendance responded to this idea, indicating their preference for retention of a seven-member DRB and noting that lack of a quorum has not been a serious problem in the past, either in holding meetings or in reaching timely decisions. Moreover, a larger board has broader range of expertise, helpful in making decisions about conditional uses, site plans,

performance standards, and variances. The variety of perspectives can lead to prolonged discussion; however, the DRB normally has been able to achieve consensus on plans submitted to them.

The advantages and disadvantages of holding open deliberative sessions were also discussed. Phylis Porio noted that the DRB conforms to the state requirements to hold open meetings.

Lon McClintock noted, in response to an inquiry from Mike Foley, that deliberative sessions can be helpful to enable DRB members to express their individual views completely and frankly.

MOTION: To reduce the size of the Development Review Board to five full-time members and two alternates.

Moved by Billy Obenauer. The motion was not seconded and was withdrawn.

9. Computer Network Bids - Award

Margy Becker reported that three bids were received and reviewed. RCS Consulting was the lowest bidder with a bid of \$11,342.60. E-Enable bid \$15,578.77. Competitive Computers of Claremont, NH bid \$13,931, with a managed labor contract.

MOTION: To accept the low bid of \$11,342.60 for labor and equipment from RCS Consulting to upgrade the computer network.

Moved by Karen Mellinger, seconded by Billy Obenauer. Carried, 3-0-0.

10. Household Hazardous Waste Days – Clean Harbors Contract

Michael Batcher responded to questions and comments from Board.

There was substantial discussion of the limitations to household wastes, possible cost overruns, and exclusion of particular types of hazardous waste.

MOTION: To approve the contract with Clean Harbors with the stipulations that costs are not to exceed \$9000 per event (paragraph 2a), latex paints, batteries or battery packs are excluded (paragraph 5), and an authorized representative of the town in lieu of a police officer must be present (paragraph 3).

Moved by Karen Mellinger, seconded by Billy Obenauer. Carried, 3-0-0.

11. Rte. 7A & Buck Hill Rd. Intersection – Safety Improvements

This item is deferred until the next meeting.

12. Selectboard Liaison Assignments

This item is deferred until the next meeting.

13. Town Administrator's Report

Margy Becker reported on various activities and concerns in her office.

14. Other Business

none

15. Approval of Minutes – Town Meeting; 3/19/12, 3/21/12, 3/22/12, 4/2/12

MOTION: To to approve Minutes of the Town Meeting of 3/5/12, as corrected. Moved by Billy Obenauer; seconded by Karen Mellinger. Carried, 3-0-0.

MOTION: To table the Minutes of 3/21/12, for approval at the next meeting. Moved by Karen Mellinger; seconded by Billy Obenauer. Carried, 3-0-0.

MOTION: To approve Minutes of the Town Meeting of 3/22/12, as corrected. Moved by Karen Mellinger; seconded by Billy Obenauer. Carried, 3-0-0.

MOTION: To table the Minutes of the Town Meeting of 4/2/12, for approval at the next meeting. Moved by Karen Mellinger; seconded by Billy Obenauer. Carried, 3-0-0.

16. Approval of Warrants

PAYROLL WARRANT 40 IN THE AMOUNT OF \$4,826.59.

MOTION: To approve Payroll Warrant 40, in the amount of \$4,826.59. Moved by Karen Mellinger; seconded by Billy Obenauer. Carried, 3-0-0.

PAYROLL WARRANT 40-1 IN THE AMOUNT OF \$1,343.26.

MOTION: To approve Payroll Warrant 40-1, in the amount of \$1,343.26. Moved by Karen Mellinger; seconded by Billy Obenauer. Carried, 3-0-0.

PAYROLL WARRANT 41 IN THE AMOUNT OF \$6,666.67.

MOTION: To approve Payroll Warrant 41, in the amount of \$6,666.67. Moved by Karen Mellinger; seconded by Billy Obenauer. Carried, 3-0-0.

CHECK WARRANT 42 IN THE AMOUNT OF \$243.20.

MOTION: To approve Check Warrant Report 42, in the amount of \$243.20. Moved by Karen Mellinger; seconded by Billy Obenauer. Carried, 3-0-0.

RETIREMENT WARRANT 42R (QUARTERLY DB) IN THE AMOUNT OF \$6,502.40.

MOTION: To approve Check Warrant Report 42R, in the amount of \$6,502.40. Moved by Karen Mellinger; seconded by Billy Obenauer. Carried, 3-0-0.

CHECK WARRANT 43 IN THE AMOUNT OF \$10,588.68.

**MOTION: To approve Check Warrant Report 43, in the amount of \$10,588.68.
Moved by Karen Mellinger; seconded by Billy Obenauer. Carried, 3-0-0.**

17. Adjournment

**MOTION: To adjourn the meeting.
Moved by Karen Mellinger; seconded by Billy Obenauer. Carried, 3-0-0.**

The Chairman adjourned the meeting at 9:35 p.m.

Respectfully submitted,

Sandra Mangsen
(Interim Recording Clerk)