

Town of Shaftsbury Select Board
Tuesday, January 2, 2018
6:30 p.m.

- 1) Call to order
The meeting came to order at 6:30 p.m. Present were Select Board members Tim Scoggins (chair), Ken Harrington, Art Williams, and Tony Krulikowski. Board member Joe Barber was absent. Also present was town administrator David Kiernan.
- 2) Conflict of interest statement
No conflicts were reported.
- 3) Approval of minutes
Mr. Krulikowski moved to approve the December 18, 2017 minutes. Mr. Whitman seconded the motion, which passed 4-0-0.
- 4) Warrants
Retirement warrant #21, \$9,697.18. Mr. Krulikowski moved to approve the warrant. Mr. Whitman seconded the motion, which passed 4-0-0.
Check warrant #21, \$49,624.07. Mr. Krulikowski moved to approve the warrant. Mr. Whitman seconded the motion, which passed 4-0-0.
Payroll warrant #13, \$29,318.61. Mr. Krulikowski moved to approve the warrant. Mr. Whitman seconded the motion, which passed 4-0-0.
- 5) Announcements
Mr. Scoggins reminded the public that positions on the Planning Commission and the DRB are open.
- 6) Public comments
Mr. Ed Corey said he thought it a mistake to start construction on the garage/transfer station before the new well there has been dug and tested. He read a letter to the editor he'd submitted to the Bennington Banner on the topic.
- 7) Treasurer report
Melanie Dexter summarized her reports, submitted earlier via the internet. (Aside: in response to auditors' suggestions, Town staff have been discussing how the Town might end cash transactions at the transfer station by using tickets sold elsewhere or by some other means.) Only five people pre-paid FY 2019 taxes. MAU and elementary school taxes were transferred. About \$85,000 in the garage bond has been spent. So far, the budget status closely resembles last year's.
- 8) Roads Report
Mr. Kieran reported that the road crew has used a lot of overtime in recent weeks, including 11 hours for everyone on Christmas Day. So far about 40% of the budget has been spent. The breakers went in the garage over the weekend, making it hard to get diesels started. Mr. Whitman said he'd heard no complaints about the condition of the roads.
- 9) Listers – Errors and Omissions certificates
Law requires the Select Board to sign off on corrections and changes made by the BCA and/or assessor. Mr. Krulikowski moved to accept the changes made to grand list records of properties of Adriance, Cale, Moffitt, "test parcel," and MacDougall. Mr. Whitman seconded the motion, which passed 3-0-1. (Mr. Harrington was temporarily absent.) Several properties' owners' names were changed or edited. Mr. Krulikowski moved to accept the Errors and Omissions certificate regarding change of ownership. Mr. Whitman seconded the motion, which passed 4-0-0.
- 10) CAI Tech Tax Map Maintenance Contract
Mr. Kiernan noted that Town staff met with the owner and agrees that the services the contract offers are excellent. The staff hopes that CAI will be chosen by the state to do the new parcel mapping for Shaftsbury, now underway elsewhere around the state. Mr. Krulikowski moved to accept the CAI Technologies tax maintenance contract for the period 4/2018-3/2019. Mr. Whitman seconded the motion, which passed 4-0-0.
- 11) Liquor license renewals – Paulin and Thyme Tables
Mr. Whitman moved to accept both new liquor license renewals. Mr. Krulikowski seconded the motion, which passed 4-0-0.
- 12) FY 19 Budget

Mr. Kiernan noted that expenses are up 1.2%, and the fund balance is about \$220,000 (below the maximum authorized of \$248,000). This is the first increase in four years, and is well under the inflation rate for the last four years. There were no questions.

13) Town Garage/Transfer Station project

The bids will be released January 5. Anyone can approach Goldstone Architects to learn which contractors have picked up bid documents. Digital copies are free from Goldstone, but paper documents will cost \$50. Bids are due by 2 p.m. March 1, when they will be opened in a public session. On January 11 the Town will hold a mandatory pre-bid meeting at 10 a.m. for all who wish to bid (probably all potential general contractors). Mr. Whitman suggested that five business days is too short a time for GCs to review the bids in preparation for that meeting. Mr. Kiernan said he would ask that the date for the pre-bid meeting will moved to January 18, and find out if Goldstone and MSK think the bid deadline should also be pushed ahead a week. Mr. Kiernan will also find out if potential bidders can pick up the bid documents after **JANUARY 5 OR JANUARY 11?** (The next Select Board meeting will be held January 16. A third meeting will also be needed in January.)

14) Other business

Mr. Harrington noted that the existing garage cost \$15,600 when it was built in 1969, or about \$400 monthly since.

15) Review of action items

Old: Corrected minutes were sent. Eliminating listers will not happen this year as our appraiser has given notice. Goldstone changed the bid documents as discussed.

New: Changes in the bid schedule will be made. A third meeting in January will be set. Annual deadlines will be communicated to the board.

16) Adjournment

Mr. Krulikowski moved to adjourn at about 7:28 pm. Mr. Whitman seconded the motion, which passed by acclamation.