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Shaftsbury Select Board
April 16, 2018

1. Call to order

The meeting was called to order at 6:30 pm by vice-chair Art Whitman. Other board members present were Ken Harrington, Tony Krulikowski, and Joe Barber. Also present was town administrator David Kiernan.

2. Conflict of Interest Statement

No one reported a conflict of interest with any item on the agenda.

3. Approval of minutes

No minutes were available.

4. Warrants

Check warrant #34: \$3200. Mr. Krulikowski moved to approve the warrant. Mr. Harrington seconded the motion, which passed 4-0-0.

Check warrant #35: \$200. Mr. Krulikowski moved to approve the warrant. Mr. Harrington seconded the motion, which passed 4-0-0.

Payroll warrant #20: \$19,700. Mr. Krulikowski moved to approve the warrant. Mr. Harrington seconded the motion, which passed 4-0-0.

Check warrant #36: \$75,425.72. Mr. Krulikowski moved to approve the warrant. Mr. Harrington seconded the motion, which passed 4-0-0.

5. Announcements

Mr. Whitman noted that Jim Henderson will be presenting just before the roads report. The household hazardous waste day is coming up.

6. Public comments

There were none.

7. Treasurer report

Ms. Dexter reported on the cash flow, including more delinquent taxes, a listers fund deposit, and quarterly highway state aid.

Sullivan and Powers proposal: Ms. Dexter said they wrote off several thousand dollars in their bills to the town over the last few years, to account for their learning curve. She said their proposal for continued services came in under the inflation rate, and she recommended the board accept it.

Mr. Whitman asked about the listers CD, and wondered if more money could be added to it. Mr. Krulikowski moved to accept the three year contract proposed by Sullivan and Powers. Mr. Harrington seconded the motion, which passed 4-0-0.

Ms. Dexter said some towns offer a searchable spreadsheet that contains all the information regarding town taxes that income tax preparers might need. Ms. Dexter has created such a spreadsheet for Shaftsbury, which would save a lot of people a lot of trouble at this time of year. She is inclined to put this on line. It would contain no private information, only public information already available. Mr. Krulikowski moved to put the house site value spreadsheet for income tax preparers on line. Mr. Harrington seconded the motion, which passed 4-0-0.

8. Roads report

Jim Henderson, manager of the BCRC environmental program, presented. The Town received a grant from the state Ecosystem Restoration Program to develop a stormwater master plan for the town. \$21,000 grant with 11% match requirement. Mr. Henderson requested proposals. Three were received. Mr. Henderson, Mr. Kiernan, and the zoning administrator agreed to accept the proposal from Fitzgerald Environmental Associates. Mr. Henderson will develop a contract with FEA, for a survey of the entire road system, starting with a field visit

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with the highway foreman to the town's highest priority sites. FEA will spend a few days in the field, mapping and assessing, to come up with at least 30 problem areas. The review team will prioritize the list, after which FEA will design project implementation designs for the five highest ranking projects. Other towns in the county, also working with FEA, have been very successful in securing grants to implement these projects. Mr. Kiernan explained how the match requirement on this and other grants will be met.

Mr. Henderson described an \$8000 Better Roads grant that the Town already received to do a road erosion inventory pursuant to the Municipal Roads General Permit (MRGP). He said it made sense to hire FEA to do the inventory while they are working on the stormwater plan, as a subcontractor to BCRC.

a. Tinkham Rd. grants-in-aid

\$21,000 grant for ditching, culverts across the road, driveway culverts, 480 l.f. fabric to be finished by early June. The Town may be able to stretch this grant to other hydrologically connected roads. (But this work must be completed this fiscal year.) Mr. Henderson outlined the requirements of the MRGP said that lack of crown on town roads is Shaftsbury's largest issue.

b. Myers Rd. with VTrans.

Town is at the scoping phase now, trying to identify the subsurface issues at work.

c. White Creek Rd.

Stone pillow or French drain or new culvert will be necessary in a couple of places.

d. Glastenbury Rd.

Mr. Kiernan reported that VTrans will no longer plow upper Glastenbury Rd. anymore unless a turnaround (among other items) is provided.

Mr. Kiernan reported that he hadn't heard about the grant to pave East Rd. (which will require placing about ten culverts), nor to replace the culvert on Shaftsbury Hollow.

Board members discussed tree removal. About 200 remain to be removed.

9. Appointment of Fire Dept. Officers

Chief Vadakin submitted a list of officers approved at their last meeting: Chief Joe Vadakin, 1st assistant chief Mike Tayler, and 2nd assistant chief Ed Shewell. Mr. Krulikowski moved to approve these appointments. Mr. Harrington seconded the motion, which passed 4-0-0.

10. Roadside mowing bid award

One bid was received, from the gentleman who has mowed for the last few years, Mr. David Hosley. \$22,500, first 2 weeks of June and first 3 weeks of September, one pass each time. Mr. Krulikowski moved to approve the bid. Mr. Harrington seconded the motion, which passed 4-0-0.

11. Town garage/transfer station update

Town will meet with MSK, Goldstone, and Russell on Tuesday this week, 2:30p. Contract is ready to be signed.

This Saturday, 10a-noon, open house at transfer station for inspection of generators and other materials for sale. Sealed bids will be accepted. Whoever bids more than the salvage price can purchase the items.

12. Select Board goals

Postponed.

13. Review of action items

Mr. Whitman said after the hearing re the Shires project, he understands the public doesn't have a good picture of what goes on at the Select Board. He would like to invite a representative of the railroad to the next board meeting to talk about a crossover on Paran Road. He is also concerned about the intersection of Paran Rd. on 67.

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Re future roads, Mr. Kiernan believes no more roads should be accepted by the Town. All new roads should be private roads.

A meeting to pay bills and to make appointments should probably be scheduled for later in the month as May 7 is too long to wait. Mr. Kiernan will let everyone know.

Mr. Whitman will attend the MSK meeting on April 17.

14. Adjournment

Mr. Krulikowski moved to adjourn at 7:50 pm. Mr. Harrington seconded the motion, which passed by acclamation.