

Shaftsbury Select Board
February 4, 2019

- 1) The meeting came to order at 6:30 pm. Present were Tim Scoggins (chair), Ken Harrington, Joe Barber, and Tony Krulikowski. Town Administrator David Kiernan was also present.
- 2) Conflict of interest: no one had a conflict of interest with any item on the agenda.
- 3) Minutes
 - Special meeting on zoning bylaws, January 18, 2019: Mr. Barber moved to approve the minutes. Mr. Harrington seconded the motion, which passed 4-0-0.
 - January 21, 2019: Mr. Barber moved to approve the minutes. Mr. Harrington seconded the motion, which passed 4-0-0.
 - Special meeting January 30, 2019: Mr. Barber moved to approve the minutes. Mr. Harrington seconded the motion, which passed 4-0-0.
- 4) Warrants:
 - Check warrant 23, \$39,599.00. Mr. Barber moved to approve the warrant. Mr. Harrington seconded the motion, which passed 4-0-0.
 - Payroll warrant 15, \$27,049.34. Mr. Barber moved to approve the warrant. Mr. Harrington seconded the motion, which passed 4-0-0.
- 5) Announcements
 - Mr. Scoggins noted some changes to the agenda.
 - Mr. Scoggins noted that positions are open on the Planning Commission and the Development Review Board. Interested persons should submit a letter of interest to the Town Administrator.
 - Mr. Scoggins noted that some citizens had approached him regarding forming an energy committee. They will be meeting on Feb. 21 at 7 pm. Ben Hewlett, energy coordinator, is helping organize the group.
- 6) Public comment

There were none.
- 7) Treasurer's report
 - Melanie Dexter asked if there were any questions on the auditors' report. She noted that both revenue and expense were exactly on target, thanks to the Town Administrator.
 - Re the January report: delinquent taxes came in. State highway aid came in. Garage, Cole Hall, and overtime spent most of that income. Garage money comes in from the bond fund and immediately goes out.
 - Re the February report: Cash balance is back up to \$600,000, in her opinion a level desirable for this time of year.
- 8) Roads report
 - Mr. Yannotti noted that some of the roads are bad, but putting big trucks out on muddy roads only make the roads worse.

- He said the village of N. Bennington is selling their 2011 International single axle 7500 truck, which has only 24,000 miles on it. It's in really good shape. The truck is set up only for asphalt. It would be a great asset for Shaftsbury. Mr. Yannotti would team it up with the Dodge to do blacktop. He said the N. Bennington truck would replace Shaftsbury's Ford. The N. Bennington truck won't be available until next winter, but the N. Bennington road foreman would like to know whether Shaftsbury is interested in a week or so. Mr. Yannotti will find out if the N. Bennington truck was recently in an accident. Per the replacement schedule, he'd also upgrade the 2009 single axle International. Mr. Kiernan explained how the town could afford to purchase both trucks using only reserve funds. A decision regarding the N. Bennington truck was postponed to the February 18 meeting. Mr. Yannotti will start the process of purchasing the new truck.
- Mr. Yannotti said they'd been researching the company Innovative Surface Solutions, which could be hired to manage the town's calcium chloride use. Three 3000 gallon tanks would be installed at the new garage site, which ISS would keep filled. Pre-calibrated spray equipment would be provided. All the equipment would belong to the company. The cost to contract ISS would be lower than the cost of continuing the present chloride program. Pownal has contracted with ISS. Pownal uses magnesium chloride, which is slightly less corrosive and significantly cheaper. The contract would cover three years.
- Mr. Yannotti has begun to prepare the bid documents for the VTRans Structures grant for Hollow Hideway. Several other grant-funded projects are about to go out to bid.
- The crew has been plowing, cutting trees, preparing for summer.
- Re the dip on White Creek Road: VTrans is going to look into whether the state can pay for borings at that site.
- Mr. Kiernan said the Town will seek bids for trucking of aggregate from Wallingford. The material is much better than that of Peckham. Mr. Yannotti spoke with the Peckham salesman, who indicated he'd like to work with the Town to provide the material the Town requires and will pursue further conversations.
- Mr. Harrington moved to certify highway mileage for the year ending Feb. 10 2019. Mr. Krulikowski seconded the motion, which passed 4-0-0.
- Mr. Kiernan noted that the town weight restriction filing is due. The Board did not wish to impose restrictions, but asked Mr. Yannotti to keep an eye on the matter.
- Mr. Scoggins described a proposal to institute a four cent per gallon gasoline tax which would be divided up among the towns to maintain their roads. The board did not agree to support the initiative.

9) Town energy committee

Mr. Scoggins said such a committee could help educate the citizens about incentives for saving energy. We should keep in mind that the entire country will be re-inventing energy over the next several years: it is an opportunity to help grow the local economy, and the committee could help with that. He said the committee will decide whether it wants to be a certified-by-

the-town committee, or a more casual entity. The Select Board will need to review their request, whatever it is. Mr. Krulikowski hoped at least one or two of the members of the committee would have expertise in the field.

10) Town Garage/Cole Hall update

- Mr. Kiernan said the garage will be completed by the end of February. The garage doors which were placed on the garage are white, when the contracted color was sandstone. Six doors are affected. They can't be painted: the paint won't last. A construction meeting planned for Thursday will address the issue.
- The overage might be \$10,000-\$30,000.
- Cole Hall is nearing completion. The floors will be finished Thursday. Mr. Kiernan will have to access Hawkins Fund for about \$16,000.

11) Exterior of Cole Hall

Mr. Scoggins said Hawkins Fund will be used to fund improvements to the building and the area occupied by the garage and its surrounding. He said he'd asked Goldstone Architecture for a ball park estimate to design the improvements. They guessed about \$3000. The Town's purchasing policy requires bids for projects above \$3000. Mr. Krulikowski moved to award an exterior design contract for three different concepts for the exterior of Cole Hall at a price of \$2950. Mr. Barber seconded the motion, which passed 4-0-0. The board and administrator agreed to meet with Goldstone to discuss which options to explore, including moving the elevator to the eastern side of the building. (The existing lift is hidden in the garbage room, behind two locked doors, and is exceedingly slow. For these reasons it gets little use.)

12) Other business

- Our post-closure landfill certificate is about to expire. Mr. Kiernan said he'd like to continue to work with KAS at a cost of \$3500. Mr. Harrington moved to enter into such a contract with KAS. Mr. Krulikowski seconded the motion, which passed 4-0-0.
- Mr. Scoggins said Mr. Kiernan should ask the trustees of funds to release monies from the Hawkins Fund for work on Cole Hall.
- Mr. Scoggins updated the board on the broadband survey. He said he and the Planning Commission chair will be meeting with Michael Batcher at BCRC on Wednesday, to talk about this among other issues. A first draft of the survey has been created. Sandwich boards will be placed around town asking citizens to go online to respond to the survey. He noted that mapping cellphone coverage is much more problematic. Mr. Scoggins said now is a good time: Governor Scott's budget includes \$1 million to pay cable providers to extend their lines. Mr. Scoggins said there are several clusters of towns building their own fiber optic companies.
- Mr. Kiernan said he would be visiting the state's warehouse in Waterbury over the weekend to look at used furniture. Albany has a couple of used office furniture warehouses, as does Springfield, MA.
- Mr. Scoggins said a number of citizens had approached him to ask whether the Town will be recognizing the 22 years of service of Alice Miller. Mr. Scoggins suggested putting

together a resolution honoring her, and planning a changing of the guard ceremony for Town meeting. All agreed. Mr. Scoggins will look into getting a plaque and a resolution.

13) Action items

Old:

- Glastenbury Road is the state's responsibility per their agreement with Glastenbury.
- Liquidating funds will be discussed after town meeting.
- A question came up regarding what the DRB can or cannot require as a condition of a permit. Mr. Scoggins spoke with Jim Sullivan of the DRB who confirmed that yes, they can, but not arbitrarily.
- Unfiltered contaminated water cannot be used to wash trucks, according to VT DEC. Doing so would be introducing a new point of contamination. The new garage's well test has not come back yet. Just in case, space has been set aside in the garage for a POET.

New:

- Mr. Yannotti will find out whether N. Bennington's truck was involved in an accident. Mr. Barber will find out what the truck is worth.
- Mr. Scoggins will work on a plaque for Alice Miller.

14) At 8:15 p.m. Mr. Barber moved to enter executive session. Mr. Harrington seconded the motion, which passed 4-0-0.

15) 8:30p: returned from executive session and adjourned.