

Town of Shaftsbury Select Board

Regular Meeting

April 15, 2024

In person at Cole Hall and remotely via Zoom

1. Call to Order

- a. The meeting came to order at 6 p.m. Present were selectpersons Naomi Miller (chair), Brad Peacock, Martha Cornwell, and Mike Cichanowski. Also present was temporary town administrator David Kiernan.

2. Conflict of Interest Statement

- a. Ms. Miller noted that appointments to the CCDC would be added to the agenda under item 8 and that she has a conflict of interest with this item.

3. Minutes

January 16: Mr. Cichanowski moved to approve the minutes. Ms. Cornwell seconded the motion, which passed 3-0-1.

January 18: tabled

February 5: Mr. Cichanowski moved to approve the minutes. Ms. Cornwell seconded the motion, which passed 4-0-0.

February 20: tabled

February 26, special: Mr. Cichanowski moved to approve the minutes. Ms. Cornwell seconded the motion, which passed 4-0-0.

February 26, special: Mr. Cichanowski moved to approve the minutes. Ms. Cornwell seconded the motion, which passed 4-0-0.

February 28, special: Mr. Cichanowski moved to approve the minutes. Ms. Cornwell seconded the motion, which passed 4-0-0.

March 1, special: Mr. Cichanowski moved to approve the minutes. Ms. Cornwell seconded the motion, which passed 4-0-0.

March 2, emergency: Mr. Cichanowski moved to approve the minutes. Ms. Cornwell seconded the motion, which passed 4-0-0.

March 5, town floor meeting: Mr. Cichanowski moved to approve the minutes. Ms. Cornwell seconded the motion, which passed 4-0-0.

March 18: Mr. Peacock moved to approve the minutes. Ms. Cornwell seconded the motion, which passed 4-0-1.

April 1: Ms. Cornwell moved to approve the minutes. Ms. Miller seconded the motion, which passed 3-0-1.

4. Warrants

- Check warrant #39, \$47,734.93. Mr. Cichanowski moved to approve the warrant. Ms. Cornwell seconded the motion, which passed 4-0-0.
- Special warrant for purchase of 97 Buck Hill Road, \$187,654.58. Mr. Cichanowski moved to approve the warrant. Ms. Cornwell seconded the motion, which passed 4-0-0.

- Check warrant #4a, \$15,356.11. Mr. Cichanowski moved to approve the warrant. Ms. Cornwell seconded the motion, which passed 4-0-0.

5. Announcements

Ms. Miller noted that the Town will be holding an Open House/ Pot Luck for the new Town Administrator Paula Iken on May 16th at 4:30pm at Cole Hall. All are welcome. It will be followed by the regular Select Board meeting.

6. Public Comments

There were none.

7. Treasurers Report

Ms. Dexter noted that transfer station and delinquent taxes account for most of the cash flow through the mid-month period. The purchase of 97 Buck Hill Rd. was recorded this period. Ms. Dexter said that homestead exemption applications are due today, but can be filed, with a penalty, until October 1.

8. Appointment Wayne Goodman to energy committee

Ms. Cornwell took over the gavel from Ms. Miller at this point. She asked that Wayne Goodman be appointed to the energy committee and, to the Community Center Development Committee, the following appointments be made: Marie Watson (citizen representative), Joan Dornhoeffer (citizen representative), Zoe Control Kearl (Planning Commission representative) Sarah Costin (recreation committee representative), Martha Cornwell (Select Board representative), and Marlene Hall (Cole Hall staff representative). Mr. Cichanowski moved to approve the appointments. Mr. Peacock seconded the motion, which passed 4-0-0.

9. Estate of Myrtle D. Corey – documents as beneficiary

Mr. Kiernan said Ms. Corey donated an unrestricted gift of \$4604 to the town (among several other beneficiaries). Mr. Cichanowski moved to accept the gift. Mr. Peacock seconded the motion, which passed 4-0-0. Mr. Kiernan suggested the gift could be memorialized as part of the new community center.

10. Town Generator at SES

Mr. Kiernan said that about ten years ago the town purchased a generator for a community shelter at the school and has paid significant funds over the years to maintain it. However, the school did not become a town shelter and it seems the school doesn't intend to become a shelter. He recommended that the generator be given to the school.

11. KAS monitoring report closed landfill

Mr. Kiernan said a couple of possible contaminants are to be removed from the monitoring schedule as they are now below reportable levels. However, sodium chloride in one of the wells has increased beyond the surface water threshold. The garage's stormwater plan is under revision and Mr. Kiernan hopes the revisions will successfully address the matter.

12. DPW report

- Grants in Aid Notice of Intent

Mr. Cichanowski moved to participate in the FY 2025 grants-in-aid program. Mr. Peacock seconded the motion, which passed 4-0-0. The program provides significant funding for the town's roads.

- MSK contract Stormwater re-permitting Town Garage

Mr. Kiernan requested \$17,750 to re-permit the town garage stormwater system and add additional items to the system such as addressing the sodium chloride issue. He noted that PFOA testing at the landfill will continue to be required and has become more rigorous as the federally acceptable threshold for PFOS has been dropped. Mr. Cichanowski moved to approve \$17,750 for the MSK re-permitting of the garage stormwater system. Mr. Peacock seconded the motion, which passed 4-0-0.

13. Appointment of new Bookkeeper

Tiffany Mays, Arlington treasurer, has applied for the position. She was interviewed by Ms. Dexter, Mr. Kiernan, Ms. Miller, and Mr. Krulikowski and is recommended by all. She is ready to start work on April 22. Toni Roan, the temporary bookkeeper, will continue through the end of April, as originally contracted. Mr. Cichanowski moved to appoint Ms. Mays as bookkeeper. Mr. Peacock seconded the motion, which passed 4-0-0.

14. Other Business

Mr. Kiernan said the regional emergency management committee needs a second person, to replace Mr. Kiernan. It meets a couple of times a year. The representative could be the new town administrator.

Mr. Kiernan said he is meeting Rob Steuer at RCS Consulting to discuss an anti-hacking protocol.

He said RCS's rates are going up on May 1 to \$110 hourly, and he fully endorses the change as the Town gets extraordinary service from the company. The owner and servicing employees are all Town residents.

The Old Hickory Building is for sale for \$11,951. Mr. Kiernan said it is a perfect structure for transfer station employees, to replace the existing trailer. Hathaway Electric will wire it. The road crew will install additional windows and air conditioning. Mr. Kiernan will submit a warrant for it shortly. Mr. Cichanowski moved to allocated \$11,951 from ARPA funds to buy the structure for the transfer station. Mr. Peacock seconded the motion, which passed 4-0-0.

Mr. Kiernan said a couple of digital traffic monitors have been delivered and will be placed on the roads next month. They'll be rotated throughout the town.

15. Review of Action Items

16. Adjournment

Mr. Cichanowski moved to adjourn at 7 p.m. Ms. Cornwell seconded the motion, which passed 4-0-0.