

## **Town of Shaftsbury Select Board Meeting**

Monday, May 6, 2024

In person at Cole Hall and remotely via Zoom

### 1. Call to Order

The meeting came to order at 6 p.m. Present were selectpersons Naomi Miller (chair), Mike Cichanowski, Brad Peacock, Martha Cornwell, and Tony Krulikowski. Also present was town administrator Paula Iken and webmaster/Zoom coordinator Jen Holley.

### 2. Conflict of Interest Statement

No one expressed a conflict of interest with any item on the agenda.

### 3. Minutes

There were none.

Ms. Miller noted that after item 9, committee appointments will be added to the agenda.

### 4. Warrants

Check warrant #43, \$53,399.70. Mr. Krulikowski moved to approve the warrant. Mr. Cichanowski seconded the motion, which passed 5-0-0.

### 5. Announcements

Ms. Miller welcomed Paula Iken, the new town administrator, to her first Select Board meeting. On May 20 at 4:30 p.m., a public potluck will be held for Ms. Iken. All are welcome.

The Memorial Day parade will commence on Monday May 27 at 8:30 a.m. at the Veteran's Memorial at Cole Hall. Please contact Marlene Hall, town clerk, with any questions or comments.

### 6. Public Comments

There were none.

### 7. Treasurers Report

Ms. Dexter reported on the cash flow for April. She said she thinks we are in pretty good shape. The cash balance at the end of the month was about \$260,000, which will need to get us through the end of June. If necessary, we can take out a line of credit. The reserves report captured the movement of monies to the general fund and a couple of water payments. The ARPA balance is \$669,000 as of today. Our new bookkeeper has successfully hit the ground running.

### 8. Holly Bahan, Delinquent Tax Collector Report

Ms. Bahan distributed a progress report. She began with a delinquent balance of \$352,560 and has reduced that balance to \$103,000, with many checks still not deposited. She said some delinquent payers have had medical issues, or legal issues. There are about seven

properties she thinks will need to go to tax sale; she is not getting any response from their owners (though her mail to them isn't being returned). She explained her process.

9. DPW report

Mr. Yannotti asked permission to advertise hiring a seasonal part-time employee for the summer and fall. Mr. Krulikowski approved hiring a part-time seasonal employee. Mr. Peacock seconded the motion, which passed 5-0-0.

Mr. Yannotti said that in July 2022 the Town was awarded a grant to pave White Creek, from Rollin Road to the State Line (in a project resembling that on Buck Hill last year). That project must be completed this year. He would like to issue bids. The paving will not include the dip area. He said the dip project requires further scoping. The matching funds would come from the DPW budget. Mr. Cichanowski moved to approve putting the paving out to bid, with bids to be received by May 30 at 12 p.m. The bids will be opened at the June 3 Select Board meeting. Mr. Krulikowski seconded the motion, which passed 4-0-0.

Mr. Yannotti reported that the footbridge on the Howard Park trail will be fixed. Work will be done on Timber Trail. The new shed will be installed at the transfer station the week of May 20. The staff may have to work without power for a couple of days.

10. Other Business

Ms. Miller reported that Tony D'Nofrio is being recommended for appointment to the Recreation Committee, and for the Economic Development Committee, John Verocchi, is being recommended. Mr. Krulikowski moved to appoint the individuals to their respective committees. Mr. Cichanowski seconded the motion, which passed 5-0-0.

Who is responsible for posting various agendas? To be discussed further.

11. Review of Action Items

Ms. Cornwell will reach out committee chairs to notify them of the new appointments.

Ms. Iken will find out how various agendas were posted in the past.

12. Executive Session – Personnel

Mr. Cichanowski moved to enter executive session at 6:45 p.m. to discuss personnel. Mr. Krulikowski seconded the motion, which passed 5-0-0. (The session ended at 7:07 p.m.)