

SHAFTSBURY SELECTBOARD
REGULAR MEETING
December 20, 2010
MINUTES

ATTENDING: **Board Members present:** Karen Mellinger, Bill Pennebaker, Craig Bruder, Cinda Morse; Town Officials: Margy Becker, Town Administrator. **Members Absent:** Lon McClintock

1. Call to Order

Vice Chairman Pennebaker called the meeting to order at 7:02pm.

2. Announcements

Karen Mellinger announced that a lot of work has been completed on the warming hut and rink at Cleveland Park. Karen Mellinger gave special thanks to all who participated. Thanks to the North Shaftsbury Lion's Club who donated over \$3,000 towards construction. Those members included: Doug Crossman, Frank Paturzo, Phylis Porio, Jake Jakubowski, Art and Kathy Whitman, and Bert Savoia. She also thanked Dave and Trevor Mance, Jay Coonradt, Dick Lyon, Carl and Henry Martinka, Susan Altland, Traci Galle, Ron Daniels and Joe Herrmann for all their help. Thanks to the Shaftsbury Fire Company. Thank you to Harold Rowe, who donated a hockey goal. Finally, thank you to Eagle Scout Josh Criss, his family, and the local Boy Scout Troop.

Margy Becker announced that the transfer station will be closed on Saturday, December 25 and January 1.

Bill Pennebaker informed the Board about the State mandating E-waste recycling in the near future. E-waste includes electronic equipment such as computers, monitors, etc.

3. Conflict of Interest Statement

Vice Chairman Pennebaker inquired if any Board member had a conflict of interest with any matter on the agenda. No conflict noted for the record.

4. Public Comments

No comments made.

5. Review and Award of Single Audit Bids

Margy Becker informed the Board that only one bid was received and a follow up call was needed. Award of the Single audit bid will be tabled until next meeting.

6. Winter Parking Ordinance

The Road Crew requested a band on winter parking in the Village from December 1 through April 1 from 11:00pm to 6:00am. The Board discussed the ordinance and made changes; omitting subsection 6b. They agreed to keep the dates and times as read. The ordinance would be enforced by the issuance of tickets. The fine would be \$35 or a \$25 waiver fee.

Craig Bruder made the motion to accept the changes in the draft and to consider this the first formal reading. Cinda Morse seconded. Motion carried 4-0.

7. Town Administrator Report

Margy Becker reported that all paperwork has been submitted for the Blue Cross insurance plan.

Margy Becker attended a webinar for grant reporting.

The end of the year payroll, benefit chart, and leave reports are in order.

There have been few recent complaints about the zoning administrator's evening hours.

The Board will be preparing the budget narrative reports.

8. Other Business

The Board discussed coverage of corrective vision lenses for employees with a CDL.
Karen Mellinger made the motion that the Town provide a bi-annual contribution of \$125 for each CDL-licensed driver's cost of purchasing corrective vision lenses or glasses. Craig Bruder seconded. Motion carried unanimously.

There will be a breakfast held in January at the Arlington Inn for the Shires ByWay, which is Route 7a. There is grant money available to towns for the Shires ByWay project

9. Minutes

Karen Mellinger made the motion to approve minutes for December 6, 2010. Cinda Morse seconded. Motion carried 3-0-1 with Craig Bruder abstaining.

Karen Mellinger made the motion to approve minutes for December 13, 2010. Cinda Morse seconded. Motion carried unanimously.

10. Warrants

RETIREMENT WARRANT #W26R IN THE AMOUNT OF \$229.18.

Cinda Morse made the motion to approve retirement warrant #W26R in the amount of \$229.18. Craig Bruder seconded. Motion carried unanimously.

PAYROLL WARRANT PR#24 IN THE AMOUNT OF \$7564.62.

Craig Bruder made the motion to approve payroll warrant PR#24 in the amount of \$7564.62. Cinda Morse seconded. Motion carried unanimously.

CHECK WARRANT #W26 IN THE AMOUNT OF \$6581.73.

Cinda Morse made the motion to approve check warrant #W26 in the amount of \$6581.73. Karen Mellinger seconded. Motion carried unanimously.

12. Adjournment

Craig Bruder made the motion to adjourn at 7:48pm. Cinda Morse seconded. . Motion carried unanimously.

Submitted by
Carol MacLean