

**Town of Shaftsbury
Water Board Minutes
February 13, 2013**

Members present: Lon McClintock, Craig Bruder, Karen Mellinger.

Members absent: Carl Korman, Billy Obenauer

Others present: Margy Becker (Town Administrator), Sandra Mangsen (Recording Clerk).
Joe Herrmann (Waterboard superintendent), Mitchell and JoAnn Race
Megan Donckers, Jay Palmer, Bill Pennebaker, Tom Huncharek, Tim
Scoggins, Jeri Schoof, Jim Secor (MSK Engineeting), Mary Gronning

1. Call to Order

Karen Mellinger called the water board meeting to order at 6:30 p.m.

2. Announcements

There were none.

3. Public Comments

There were none.

4. Conflict of Interest Statement

None were stated.

5. Superintendent's Report

Joe Herrmann (Water Board Superintendent) distributed his written report and responded to questions from the members.

6. Financial Reports

A financial report for Shaftsbury Utility Billing was presented, which shows accounts receivable at \$21393.93 (2/12/2013).

Total billing for water usage (4/10/12 – 1023/12) was \$71,707.00. That amount includes bond rate, metered usage and local access & maintenance fee.

7. Budget Review

Karen Mellinger presented a budget for 2013/ 2014, with projected expenditures of \$137,966.00, identical to expenditures in 2012/13. Projected revenues are \$137,966.00.

8. Capital Plan

Karen Mellinger presented a two year capital plan, noting that some projects have been shifted from the current fiscal year to the next one. Total expenditures of \$12,995 over two years are projected. Purchase of ninety digital water meters and conversion kits (\$5850), a metal detector (2795), a used pick-up truck (\$3000), a portable water pump (\$850), and a portable radio (\$500) are anticipated.

Motion: To approve the Water Board Budget. Moved by Lon McClintock; seconded by Craig Bruder. Carried unanimously.

9. Minutes – July 16, 2012

Motion: To approve minutes of July 16, 2012, as circulated. Moved by LonMcClintock; seconded by Craig Bruder. Carried unanimously.

Karen Mellinger thanked Joe Herrmann for his work, and noted that he would be leaving the position later this year. She adjourned the meeting at 6:50 p.m.

Respectfully submitted,

Sandra Mangsen
(Recording Clerk)