

SHAFTSBURY SELECTBOARD
REGULAR MEETING
FEBRUARY 15, 2010
MINUTES

Water Board Meeting:

ATTENDING: Board Members present: Lon McClintock, Bill Pennebaker, Karen Mellinger; Board Members absent: Craig Bruder, Cinda Morse; Town Officials: Joe Herrmann, Water Superintendent; Staff: Margy Becker, Town Administrator; Guest: Ian Taylor

1. Call to Order

Chairman McClintock called the Water Board meeting to order at 6:00pm.

2. Water Board Discussions

The Board met with Joe Herrmann, Water Superintendent. The Board discussed the water budget. Karen Mellinger stated the revenue is still due from the State in the amount of \$21,280.60.

Lon McClintock stated that he would like to use NEMRC to its full capacity when processing and distributing payments. The Town staff will meet to discuss this.

Joe Herrmann, Water Superintendent, recommended Ian Taylor for the position of Assistant Water Superintendent.

Lon McClintock made the motion to appoint Ian Taylor to the vacant position of Assistant Water Superintendent. Bill Pennebaker seconded. The motion carried unanimously.

Joe Herrmann stated that there was an electrical problem at the well at the water garage and considered it a safety hazard. Lon McClintock advised that it be fixed as soon as possible.

The Board discussed capital improvements with Joe Herrmann. Joe Herrmann will work on projection of improvements and meet two weeks after Town Meeting.

Karen Mellinger made the motion to adjourn Water board Meeting at 6:50pm. Bill Pennebaker seconded. The motion carried.

Regular Meeting:

ATTENDING: Board members present: Lon McClintock, Bill Pennebaker, Karen Mellinger; Town Officials: Larry Johnson, Lister; Staff: Margy Becker, Town Administrator; Deena Ruege, Recreation Committee (Howard Park); guest: Adam Bow.

1. Call to Order

Chairman McClintock called the Regular Meeting to order at 7PM.

2. Announcements:

Chairman McClintock summarized the Water Board meeting held at 6PM. If anybody had questions they could contact Karen Mellinger or Joe Herrmann. The Chairman announced the appointment of Ian Taylor as Assistant Water Superintendent.

Bill Pennebaker stated that there is a survey related to the transfer station on the Town website and asked townspeople to fill out the survey.

Deena Ruege announced the Grand Opening of the ice skating rink at Cleveland Avenue Park on Friday, February 19, 2010. It will run from 3PM until dusk.

Chairman McClintock announced that the Auditors produced the Town Report on time and under budget. The Chairman thanked Bob Holmes, Janet Daniels, and Mike Caslin for their efforts.

Chairman McClintock drew attention to the organizations listed in the back of the Town Report. The Town receives dry hydrant grants from the George Aiken Fund for improvement to the town. The Town's donation to this fund encourages considerable grant monies to the Town.

3. Conflict of Interest Statement:

Chairman McClintock inquired if any Board member had a conflict of interest with any matter on the agenda. No conflict of interest was noted for the record.

4. Public Comments:

No comments made.

5. Recreation Committee: Howard Park Handbook and Fee Schedule:

Deena Ruege, Recreation Committee, stated that Joe Herrmann donated handmade wooden items to the Recreation Committee to be raffled off.

Deena Ruege handed out the Howard Park Handbook to Board members.

Amendments to page 3 of handbook: the committee voted to put disposal and cleanup sign at Howard Park. Keys for the gate not returned will be subject to a \$25 fee for each key.

Discussions of who is responsible for cleanup of the snack shack, all agree that it is responsibility of the users. Karen Mellinger suggested a separate policy for the snack shack. Deena Ruege said that the committee would address this when they meet again in February.

Amendment page 4 Item 5: Remove Walter's phone number; Item 6: Add to handbook; No household garbage in dumpster.

Bill Pennebaker made the motion to accept amendments to Howard Park Handbook. Karen Mellinger seconded. The motion carried 3-0.

6. Shaftsbury Website Development:

Adam Bow of Shaftsbury offered his services in developing the Town's website; in return he asked that his name be on the site.

Karen Mellinger the made motion to accept Adam Bow's services. Bill Pennebaker seconded. The motion carried.

7. Planning Commissioner Appointment:

Appointment postponed to two weeks after Town Meeting.

The deadline for appointments to the Planning Commission and DRB is April 15th as set by the Select board.

Karen Mellinger made motion that DRB, Planning Commission and Cemetery Commission terms expire on April 15th. Bill Pennebaker seconded. Motion carried 3-0.

8. Energy Conservation Block Grant:

The \$50,000 block grant, which 90% is funded by the federal monies, will be used for improvements on Cole Hall and a boiler for the Fire House. Karen Mellinger will submit by Feb. 23, 2010.

Bill Pennebaker made motion to approve the Energy Conservation Block Grant. Karen Mellinger seconded. Motion carried 3-0.

9. Town Meeting Presentation:

Brief discussions were held with regards to planning for the Town Meeting. The Listers will be informing the home owners of the Grand List changes after the reappraisal is complete in June or July 2010.

10. Fuel Bids – Bid Opening:

1. John Ray & Sons bid on diesel only.
2. Haskins bid on fuel oil, propane, and diesel.
3. HA George bid on propane.
4. Pyrofax Energy bid on fuel oil and propane.
5. HL Fuel bid on fuel oil and propane.
6. Osterman bid on propane.

Margy Becker will tabulate bids for action on the March 8th meeting.

11. Dog License Fee Increase:

The Board discussed delaying of license fee increase until July 1, 2010.

Karen Mellinger made the motion to delay increase until July 1. Bill Pennebaker seconded. The motion carried unanimously.

12. Old Business:

Chairman McClintock asked that an Executive session on a personnel matter be held after the regular meeting.

Bill Pennebaker made the motion for executive session after the regular meeting. Karen Mellinger seconded. Motion carried.

Discussion of the BCRC rail project funding. VTrans will be conducting a study to bring rail service from Rutland to Mechanicville, NY. The BCRC is petitioning VTrans for the role of lead agency in the study.

13. Minutes

Bill Pennebaker made the motion to approve minutes for January 25, 2010 with amended date on page one. Karen Mellinger seconded. Motion carried.

Bill Pennebaker made motion to approve minutes for January 26, 2010. Karen Mellinger seconded. Motion carried.

14. Warrants:

Bill Pennebaker made motion to correct Payroll Warrant #23 to a revised total of \$1065.73. Karen Mellinger seconded. Motion carried 3-0.

Karen Mellinger made motion to approve PR #32 in the amount of \$7479.13. Bill Pennebaker seconded. Motion carried 3-0.

Karen Mellinger made motion to approve PR#33 in the amount of \$6146.05. Bill Pennebaker seconded. Motion carried 3-0.

Karen Mellinger made motion to approve Retirement warrant W31R in amount of \$109.11. Bill Pennebaker seconded. Motion carried 3-0.

Karen Mellinger made motion to approve Accounts Payable #W30 in the amount of \$815.74. Bill Pennebaker seconded. Motion carried 3-0.

Karen Mellinger made motion to approve Accounts Payable

The Board entered Executive Session at 9:10PM to discuss personnel issues.

The Board exited Executive Session at 9:35PM.

Bill Pennebaker made the motion to adjourn at 9:35PM. The motion was seconded and carried unanimously.

Submitted by,
Carol MacLean