

SHAFTSBURY SELECTBOARD
SPECIAL MEETING
MARCH 12, 2012
MINUTES

ATTENDING: **Board Members present:** Lon McClintock, Karen Mellinger, Craig Bruder, Carl Korman, Billy Obenauer. Town Officials: Margy Becker, Town Administrator; Bill Fisk, Town Treasurer. Guest: Jeri Schoof, Kathy Geneslaw, Robert Geneslaw, Mitchell Race, Joanne Race.

1. Call to Order

Chairman McClintock called the meeting to order at 6:00pm.

2. Announcements

Chair McClintock introduced the newest Board Member, Bill Obenauer. Chair McClintock read a thank you note that was received from Henri Billow the former Town Treasurer. Jennifer Viereck, Zoning Administrator, will be leaving her position to start a full time job. Lon McClintock introduced the new Town Treasurer, Bill Fisk.

3. Public Comments

Jeri Schoof asked the Board to give serious consideration to the attitudes of the person being interviewed for the Zoning Administrator position. Kathy Geneslaw suggested looking at their integrity and professionalism.

4. Conflict of Interest Statement

Chairman McClintock inquired if any Board member had a conflict of interest with any matter on the agenda. No conflict noted for the record.

5. Election of Select Board Chair & Vice Chair

Craig Bruder made the motion to elect Lon McClintock as Chair of the Select Board. Carl Korman seconded. Motion carried 4-0.

Carl Korman made the motion to elect Karen Mellinger as Vice Chair of the Select Board. Craig Bruder seconded. Motion carried 4-0.

6. Select Board Rules of Procedures

The Board agreed to continue regular meetings on the first and third Monday of the month at 7:00 p.m. **Carl Korman made the motion to adopt the Select Board Rules of Procedures. Craig Bruder seconded. Motion carried 4-0.**

Town Officer Appointments

a. Annual Appointments

Craig Bruder made the motion to appoint Jim White as Tree Warden. Carl Korman seconded. Motion carried 4-0.

b. Trustee of Public Funds

The Selectboard will make an appointment to fill this position, since the position remains vacant after Town Meeting elections.

c. Development Review Board

The Select Board will meet with the DRB members on March 19th.

d. Planning Commission

The Select Board will meet with the Planning Commission members on March 19th.

8. FY 2013 Budget Amendments

Amendments to revenues on line 65, Operating Transfers in fire truck reserve fund in the amount of \$59,000. In Expenses under line 465, Debt Service; highway truck in the amount of \$33,3000 and fire truck in the amount of \$80,000.

9. Transition of Treasurer's Office

Bill Fisk thanked Margy Becker and Henri Billow for all their help and support during the transition. Bill Fisk has set up meetings with department heads and organizations. The Assistant Treasurer position will remain open for now.

10. Bid Award-Engineering Services for Permitting Town Garage site

New bids will be asked from MSK and Long Trail Engineers using a different surveyor, to avoid a conflict of interest utilizing D.T. Mance Associates. Surveying the town-owned landfill parcel entails surveying boundaries to property owned by Trevor Mance.

11. Bid Award Cemetery Mowing

No bid awarded at this time. Margy Becker will be checking references on two of the bidders. Margy Becker and Carl Korman will work on setting guidelines for the bid process.

12. Other Business

Margy Becker and Craig Bruder will meet to discuss personnel policies.

The TAM solid waste contract will be on the agenda for March 19th.

The SWIP amendment has to be signed.

The hazardous waste day contract with Clean Harbour will be on the agenda for the 19th.

There will be no roadside mowing contract this year; the Road Crew will be doing the mowing.

The annual grants for VTRANS are in process.

The Facilities Committee will be asked to look at short-term maintenance and improvements for Cole Hall.

Margy Becker will sign the TAM Act 250 Municipal Impact Questionnaire as Town Administrator.

13. 2012 Town Meeting Minutes

Tabled

14. Approval of Minutes

Carl Korman made the motion to approve minutes for February 20, 2012. Craig Bruder seconded. Motion carried 3-0-1 with Billy Obenauer abstaining.

Carl Korman made the motion to approve minutes for February 27, 2012. Craig Bruder seconded. Motion carried 3-0-1 with Billy Obenauer abstaining.

Craig Bruder made the motion to approve minutes for March 5, 2012. Carl Korman seconded. Motion carried 3-0-1 with Billy Obenauer abstaining.

15. Approval of Warrants

PAYROLL WARRANT PR36 IN THE AMOUNT OF \$8,735.41.

Craig Bruder made the motion to approve payroll warrant PR36 in the amount of \$8,735.41. Carl Korman seconded. Motion carried unanimously.

15. Adjournment

Carl Korman made the motion to adjourn at 7:40pm. Billy Obenauer seconded. Motion carried unanimously.

Submitted by
Carol MacLean