

SHAFTSBURY SELECTBOARD
REGULAR MEETING
MARCH 15, 2010
MINUTES

ATTENDING: **Board members present:** Lon McClintock, Bill Pennebaker, Karen Mellinger, Cinda Morse, and Craig Bruder; **Town Officials:** Larry Johnson, Lister; Norm St. Onge, Planning Committee Chair; **Staff:** Margy Becker, Town Administrator, Traci Mulligan, Animal Control Officer; **Guest:** Bhima Nittka and David Spurr.

1. Call to Order

Chairman McClintock called the Regular Meeting to order at 7:02PM.

2. Announcements

Craig Bruder stated that since the snow started to melt residents have voiced their concerns over the animal droppings on the sidewalks. He reminded residents that there is a Town Ordinance that requires removal of your animal waste.

3. Public Comments

None

4. Conflict of Interest Statement

Chairman McClintock inquired if any Board member had a conflict of interest with any matter on the agenda. Bill Pennebaker explained that he is interested in serving on the Planning Commission again and said he would abstain from Planning Commission interviews.

5. Clean Harbors Agreement – 2010 HHW Collection Days

Bill Pennebaker stated that Clean Harbor charged for disposal of batteries from battery-powered back-up supplies. It was agreed that these battery-powered items will be banned from collection at the upcoming Household Hazardous Waste collection events. Karen Mellinger announced the possibility of obtaining a grant through the Department of Agriculture for the management and disposal of pesticides. The Board discussed the fact that the Clean Harbor manifests will note the volumes of pesticides disposed of from each event. Action on approval of the Clean Harbors agreement was tabled until Clean Harbors is consulted regarding the proposed modifications to its Agreement for Services.

6. Appointment of Town Officers

a. Planning Commissioner Vacancies: Norm St. Onge introduced to the Board two candidates for the Planning Commission vacancies. Both Bhima Nittka and David Spurr gave a brief description of their experience and what they hope to bring to the commission.

b. Animal Control Officer: Traci Mulligan, Animal Control Officer, expressed that she would like to be reappointed. Traci voiced concerns about the waiver system for fines that are in place now. She would like to see an increase in the dollar amount of fines. Traci Mulligan, Margy Becker and Craig Bruder will meet to bring the dog ordinance up-to-date relative to Judicial Bureau practices.

Cinda Morse made the motion to reappoint Traci Mulligan as Animal Control Officer. Karen Mellinger seconded. Motion carried.

7. Cemetery Committee Report

a. Committee Charge: Cinda Morse requested that the Board meet next Monday, March 22, the Cemetery Committee will have the revisions to the proposed 'Committee charge' by then. There are still historical issues and measurements to be resolved. The Cemetery Committee will meet at 4PM March 22, 2010 and the Selectboard will meet at 5:30pm with the Committee.

b. Superintendent Job Description: The Board discussed the advertisement of the Superintendant position. The Board agreed that it will advertise the position.

8. Adoption of Selectboard Agreement

The Board decided to change the following: under C. Procedures, 1. Officers, e. change "approved" to budgeted and under C., 1..f. change "causing" to submitting and delete "be given in the custody of".

Cinda Morse made the motion to adopt the Rules of Procedures. Craig Bruder seconded. Motion carried.

9. Selectboard Liaison Assignments

Karen Mellinger will add Health Officer and Emergency Management liaison duties. The Board of Listers' liaison will be Craig Bruder. Cinda Morse will add the Board of Abatement to her liaison duties, and the SWIP will go to Bill Pennebaker.

Cinda Morse made the motion to approve changes in Liaison Assignments. Karen Mellinger seconded. Motion carried unanimously.

10. Selectboard Goals and Objectives

Lon McClintock advised the Board that he would investigate the Conflict of Interest Policy further.

The Board discussed the possible consolidation of the State Trooper barracks. The BCRC should be involved to let the State know that there is a need for the State Police in the area.

The Board discussed the HR policies for Constable training through the State Police Academy. A plan needs to be put in place for constable hours, support and budget.

The Board members stated that all ordinances need to be reviewed and reorganized.

Lon McClintock stated that the Town Garage needs to be at the top of the list for facility planning.

11. Grant – Status

The cash flow problem was averted due to the sidewalk funds being received.

12. Warrants

Cinda Morse made the motion to approve the Transfer Warrant in the amount of \$81,109.13. Karen Mellinger seconded. Motion passed 5-0.

Cinda Morse made the motion to approve check warrant #35 in the amount of \$470.25. Karen Mellinger seconded. Motion passed 5-0.

Karen Mellinger made the motion to approve retirement warrant #36R in the amount of \$109.11. Cinda Morse seconded. Motion passed 5-0.

Karen Mellinger made the motion to approve check warrant #36 in the amount of \$11,283.88. Bill Pennebaker seconded. Motion passed 5-0.

Cinda Morse made the motion to approve PR warrant #37-1 in the amount of \$7211.56. Craig Bruder seconded. Motion passed 5-0.

13. Old Business

The Board discussed the poor condition of the road to at Lake Shaftsbury State Park and the possibility of turning the maintenance over to the State. Karen Mellinger will facilitate a meeting with Alice Miller and state officials.

Craig Bruder stated that the deterioration of Westview Place has worsen and may be a safety issue. Lon McClintock will speak with Ron Daniels Road Foreman.

Granger Hollow site visit is planned for March 20th at 9:30am; members will meet at the end of the road.

14. Minutes – March 8, 2010

Minutes were tabled until next meeting.

Review of Town Meeting also tabled until next meeting.

15. Adjournment

Karen Mellinger made the motion to adjourn at 9:15pm. Craig Bruder seconded. Motion carried.