

Shaftsbury Development Review Board
Shaftsbury Town Hall
Buck Hill Rd at 7:00 PM
Minutes for Regular Meeting
8/15/12

Members Present: Gary Burgess (Chair), Robert Holmes (Vice Chair), Tom Huncharek, David Mance, Jennifer Viereck (Alternate)

Members absent: Megan Donckers, Fritz Ludwig, Chris Ponessi

Others present: William Jakubowski (Interim Zoning Administrator), Sandra Mangsen (Recording Clerk), Jayne Outwater, Thomas Outwater, Jay T. Palmer, Kristina Davis, Bret Davis, Becky Harrington, Nancy Nadeau, Mitchell Race, Joanne M. Race, Jeri Schoof

1. Call to Order

Gary Burgess called the meeting to order at 7:02 p.m.

2. Conflict of Interest Statement

There were none.

3. Application # 12-9295 – Parcel ID # 15 20 38 Pursuant to Bylaw Section 9.0 through 9.18 for replacement of a Telecommunications Tower structure at the State Police barracks located at 96 Airport Rd., in a commercial Industrial Zone

The application will be considered at the meeting of September 5, 2012, as the applicants were not prepared to be heard this evening. The zoning administrator will inform the applicants of the new date.

MOTION. To place this item on the agenda for September 5, 2012.
Moved by Robert Holmes, seconded by Tom Huncharek. Carried, 5-0-0.

4. Discussion of Rules and Procedures

MOTION. To place this item on the agenda for September 5, 2012.
Moved by David Mance, seconded by Jennifer Viereck. Carried, 5-0-0.

5. Approval of Minutes

MOTION. To approve the minutes of 6/20/2012 as circulated.
Moved by Tom Huncharek, seconded by Robert Holmes. Carried, 5-0-0.

Approval of other draft minutes was deferred until the next meeting.

6. Other Business

- a) **Continuation of Hearing re: Application # 12-9282** — Parcel ID# 17 21 23 — A Site Plan Approval to allow the operation of a State Licensed Day Care Center for 6 full time and 4 part time children pursuant to Sec. 6.1.3.2 and Sec. 7.9 for Bret and Kristina Davis located at 705 VT RTE 7A in a VC-1 Village Commercial Zone.

Kristina and Bret Davis presented information and photographs as requested by the DRB at its last meeting.

MOTION. To close the hearing. Moved by David Mance, seconded by Robert Holmes. Carried 4-0-1 (Burgess abstaining).

MOTION. To accept the application as proposed. Moved by Tom Huncharek, seconded by Rober Holmes. Carried 4-0-1 (Burgess abstaining)

- b) Jayne and Thomas Outwater asked for clarification from the Board as to an outstanding matter in connection with their property's driveway access. Board members and the zoning administrator explained that since no appeal of the 2009 decision had been filed, the matter is not currently before the DRB and was therefore not placed on the agenda. The zoning administrator provided the Outwater's with copies of the relevant regulations and forms. In the course of the discussion, the Outwater's asserted that they had been unaware of any outstanding violation and of appropriate procedures for appeal, and had considered the matter closed. William Jakubowski read allowed his summary of the situation, which had been sent to Board members.

7. **Adjournment**

MOTION. To adjourn the meeting. Moved by David Mance, seconded by Tom Huncharek. Carried 5-0-0.

The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Sandra Mangsen
Recording Clerk