

## Shaftsbury Select Board May 1, 2017

### 1) Call to Order

The meeting was called to order at 6:30 p.m. Present were select board members Tim Scoggins (chair), Ken Harrington, Art Whitman, Tony Krulikowski, and Joe Barber. Also present was town administrator David Kiernan.

### 2. Conflict of Interest Statement

Board members reported no conflicts of interest.

### 3. Approval of Minutes

Mr. Krulikowski moved to approve the April 17, 2017 minutes. Mr. Whitman seconded the motion, which passed 5-0-0.

### 4. Warrants

Payroll warrant # 21, \$18,376.67: Mr. Krulikowski moved to approve the warrant. Mr. Whitman seconded the motion, which passed 5-0-0.

Check warrant # 34, \$31,382.61. Mr. Krulikowski moved to approve the warrant. Mr. Whitman seconded the motion, which passed 5-0-0.

### 5. Announcements

a. Open positions for DRB, PC: Mr. Scoggins reminded citizens that there are openings on the DRB and the PC. The latter is working on a few things related to economic development, and could use additional help. If interested, submit a letter of interest to the town administrator.

b. 2017 Ordinary Hero Celebration - May 20th - 2:00 - 4:00 pm, Galusha House: Mr. Scoggins reminded citizens of this event.

c. Big Truck Night at SES honoring SVFD, May 19, 6:30 pm: Mr. Scoggins reminded citizens of this event. The entire event runs from 5:30-7:30 pm, with a special recognition event at 6:30 pm.

The Household Hazardous Waste Day will be held on May 20 at the Bennington transfer station.

The Bennington Rescue Squad board requested that Mr. Krulikowski join their board and he has done so.

### 6. Public Comments

Mr. Ed Corey recommended that the trailer at the transfer station should be made part of Green Up Day.

He asked when the apron at Corey Drive was going to be redone. Mr. Kiernan said he looked at it the other day and agrees that work there is needed, but he doesn't know when it will be done. Mr. Corey recommended a shim coat on the entire road.

Mr. Scoggins noted that Green Up Day will be held Saturday May 6, 9a-1p. Members of the Recreation Committee will be present at Cole Hall during those times. Citizens may toss any green Green Up Day bags in a dumpster to be sited at Cole Hall, and may leave filled green bags along the roads. The road crew will pick them up at a later date. Tires will be accepted if found abandoned along the side of the road. The Town will not, however, accept private tires.

### 7. Treasurers Report

Ms. Dexter was absent. Mr. Kiernan noted that expenditures are lower than at this time last year, and revenue is higher than at this time last year. Mr. Kiernan said he is trying to find monies to move to the road budget in order to start some projects before July. Mr. Scoggins said the February thaw's effect on the road might be considered an emergency, and that deficit spending might be needed. It was agreed that the road crew will go ahead to do fixes for projects needed as a result of the February thaw as soon as possible. The money will be found. (Perhaps the contingency fund, which has more money in it than is required by law, can provide those funds.) East Road, Shaftsbury Hollow, and Myer Road, among others, will be priorities. Mr. Harrington suggested watering new gravel before using the vibratory roller on those sites.

### 8. Road Foreman Report

Mr. Kiernan reported there was no more to add to the road report.

#### 9. Mert Snow – Tax Sales

Mr. Snow prefaced his presentation by saying that to run tax sales he needs the permission of the Select Board. He handed out a list of property owners he thought should probably go to tax sale, who had been notified of their default at least three times, and who may have entered into an agreement but haven't kept it. (Their names were not mentioned.) Mr. Whitman moved to authorize Mr. Snow to proceed with seeking tax sales on 32 delinquent properties as shown on his list. Mr. Krulikowski seconded the motion. One property on the list is also delinquent on their water bill. The motion passed 5-0-0.

#### 10. Jerry Mattison – Emergency Management

Mr. Mattison had planned to submit the annual LEOP for signing but was not present. He arrived at about 7:15 pm. He summarized the local emergency operations plan and how it is implemented in case of an emergency. Mr. Mattison urged people to be trained in various ways (a 100 level for everyone is his objective). Such training enhances the likelihood that Town efforts will be funded by FEMA, Homeland Security, and other funders. Mr. Krulikowski moved to approve the LEOP submitted by Mr. Mattison. Mr. Whitman seconded the motion, which passed 5-0-0. Mr. Kiernan will share a digital copy of the plan with select board members.

#### 11. Proposed New Town Garage and Transfer Station

a. Demolition Contract TAM: Mr. Kiernan described the proposals, from TAM for about \$9500. Mr. Whitman moved approve spending \$9500 to hire TAM for demolition of the two residences and outbuildings on North Rd. Mr. Krulikowski seconded the motion. (Mr. Kiernan reported he'd learned that the Fire Department could not do a controlled burn of the residences. He also reported that after demolition the town will level off and seed the sites.) The motion passed 5-0-0.

b. Asbestos Abatement Proposal Catamount Environmental: Mr. Kiernan said this contract would run \$9800. It will take about two weeks to secure permission to proceed from DEC and EPA. When demolition proceeds, one container will be lined, and dedicated to asbestos. Mr. Harrington moved to spend \$9800 for asbestos abatement by Catamount. Mr. Krulikowski seconded the motion, which passed 5-0-0.

c. RFP Architectural/Engineering/Construction Administration: Mr. Kiernan said the RFP would be for design of the bid package, assistance in evaluating bids, administering project for the Town. Mr. Whitman moved to approve the RFP for the above items. Mr. Harrington seconded the motion, which passed 5-0-0. That RFP will be included by reference in the minutes of this meeting. Mr. Kiernan reported that November 2018 is the target completion date for the garage.

12. Bicycle Pedestrian Grant – Scoping Study: Sidewalks RTE 7A North of Buck Hill E/W sides to bridge, and Northside of Buck Hill 7A to Cole Hall: : Mr. Kiernan said perhaps it is time to consider extending the new sidewalk. A scoping study requires a 50% Town match. Scoping could take two years. If we started today, construction could begin in four or five years. The Town match for construction would be 20% if federal money, and possibly 10%. What do the citizens think? Should we re-activate the old sidewalk committee? Mr. Whitman moved authorize Mr. Kiernan to prepare an application for a grant to do a scoping study of sidewalks in the neighborhood of 7A and Buck Hill. Mr. Krulikowski seconded the motion. Mr. Kiernan said any town expenditures would take place beginning in 2019. The Town would need to hold meetings to determine the level of public support before the grant will be awarded. The motion passed 5-0-0.

Mr. Kiernan reported that the manufacturer of the lights at the new sidewalk said the best way to reduce the brightness of the lamps is to install a dimmer. Such action will not affect the warranty.

#### 13. All Fuels Bid Award

Mr. Kiernan summarized the fuel bids opened at the last meeting. The lowest price is West Oil by about five cents per gallon. Bove service has been excellent. Mr. Whitman said he too had had

excellent service from GA Bove. Mr. Whitman moved to accept the bid of GA Bove. Mr. Harrington seconded the motion, which passed 5-0-0.

#### 14. Other Business

Mr. Scoggins said he received an email from the trustee of public accounts, who reported that he'd been having trouble getting access to the bank's trustee fund. Mr. Krulikowski made a motion that Rob Steuer, chair of trustee of public funds, be granted check writing privileges for the trustees of public funds account at People's United Bank. The motion was seconded by Mr. Whitman, and passed 5-0-0.

#### 15. Review of Action Items

The RFP for item 12 on the agenda will be included by reference in the minutes.

Mr. Scoggins will send a link to board members re FEMA training.

Mr. Kiernan will explore writing a grant application for item 12 on the agenda.

Mr. Kiernan will send out a copy of the LEOP to the Select Board.

#### 16. Adjournment

Mr. Whitman moved to adjourn at about 7:50 pm. Mr. Krulikowski seconded the motion, which passed 5-0-0.